|  |  |
| --- | --- |
| **Port of Southampton**  **Cruise Layon and Turnaround Plan** | |
| **Ship:**  *Enter Text Here* | **Agency:**  *Enter Text Here* |
| **POC Name:**  *Enter Text Here* | **Version No.**  *Enter Text Here* |

**Voyage Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Arrival Date** | *Select date/ Type time* | **Departure Date** | *Select date/ Type time* |
| **Last Port of Call** | *Enter Text Here* | **Next Port of Call** | *Enter Text Here* |
| **ETA Pilot Station** | *Enter Text Here* | **ETD Berth** | *Enter Text Here* |
| **First Line Ashore** | *Enter Text Here* | **Vessel Draft** | *Enter Text Here* |

**Berthing Information**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Airbridge 1** | **YES ☐** | **NO ☐** | **Bollard Position** | *Enter Text Here* | **Ship Door Position** | *Enter Text Here* |
| **Airbridge 2** | **YES ☐** | **NO ☐** | **Bollard Position** | *Enter Text Here* | **Ship Door Position** | *Enter Text Here* |
| **Gangway 1** | **YES ☐** | **NO ☐** | **Bollard Position** | *Enter Text Here* | **Ship Door Position** | *Enter Text Here* |
| **Gangway 2** | **YES ☐** | **NO ☐** | **Bollard Position** | *Enter Text Here* | **Ship Door Position** | *Enter Text Here* |
| **Shore Power** | **YES ☐** | **NO ☐** | **Bollard Position** | *Enter Text Here* | **Ship Door Position** | *Enter Text Here* |
| **Stores and Baggage** | **YES ☐** | **NO ☐** | **Bollard Position** | *Enter Text Here* | **Ship Door Position** | *Enter Text Here* |
| **Additional Notes** | *Enter Text Here* | | | | | |

**Point of Contact**

|  |  |
| --- | --- |
| **Port Operations Manager**  **Ships Agent** | *Name and Phone Number* |
| **Ship’s Point of Contact** | *Rank, POC Name and Phone Number* |
| **Ground Services Manager** | *Company Name, POC Name and Phone Number* |
| **Stevedore Duty Manager** | *Company Name, POC Name and Phone Number* |
| **Mooring Gang** | *Company Name, POC Name and Phone Number* |

**Planned Events**

|  |  |
| --- | --- |
| **Vessel Bunkering** | *Enter Text Here* |
| **Shore Power** | *Enter Text Here* |
| **Garbage Offload** | *Enter Text Here* |
| **Fresh Water Bunkering** | *Enter Text Here* |
| **Lube Oil or Other Bunkering** | *Enter Text Here* |
| **Hot Works** | *Enter Text Here* |
| **Crane Operations** | *Enter Text Here* |
| **Lifeboat Drills or Maintenance** | *Enter Text Here* |
| **Other** | *Enter Text Here* |

**Passenger Information**

|  |  |
| --- | --- |
| **Passenger Numbers** | |
| Disembark | *Enter Text Here* |
| Embark | *Enter Text Here* |
| Transit | *Enter Text Here* |

**Visit Timeline**

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Activity** | **Comments** | **Company Responsible** |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |
| *Enter Time Here* | *Enter Text Here* | *Enter Text Here* | *Enter Text Here* |